



APPLICATION FOR BIRTH AND DEATH VERIFICATION LETTER

BIRTH _____ \$22.00 EACH

DEATH _____ \$21.00 EACH

Full Name on Record: _____

Date of Birth/Death _____ City & County of Birth/Death _____

Mother/Parent 1 (if known) _____

Father/Parent 2 (if known) _____

Purpose of Request _____

Applicant Name _____

Applicant Phone Number _____

Mailing Address _____

Verification Letters are not considered legal substitutes for certified copies of birth/death certificate. We strongly recommend that applicants ensure a verification will satisfy its intended use.

Mail Application with Notarized Statement, Payment (Money Order or Cashier Check) and a photocopy of your Valid Photo ID to:

Dawson County Clerk

P.O. Box 1268

Lamesa, Texas 79331

(APPLICATION WITHOUT THE SWORN STATEMENT AND PHOTO ID WILL NOT BE PROCESSED)

NOTARIZED PROOF OF IDENTIFICATION

PART I. ENTER NAME, DATE AND PLACE OF BIRTH/DEATH, AND NAMES OF PARENTS:	
FULL NAME OF PERSON ON RECORD:	
DATE OF BIRTH/DEATH:	
PLACE OF BIRTH/DEATH (CITY OF COUNTY)	
FULL NAME OF PARENT 1:	
FULL NAME OF PARENT 2:	

PART II. ENTER RELATIONSHIP TO PERSON ON RECORD AND THE TYPE OF ID USED	
NAME AND RELATIONSHIP TO PERSON ON RECORD	TYPE AND NUMBER OF ID ACCEPTED WHEN NOTARIZED

AFFIDAVIT OF PERSONAL KNOWLEDGE

PART III. THIS SECTION MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC	
STATE OF _____	
COUNTY OF _____	
Before me on this day appeared _____	
now residing at: _____	
who is related to the person named in Part I as _____ and who on oath deposes and says that the contents of this affidavit are true and correct.	
Signature _____	
Sworn to and subscribed before me, this _____ day of _____, 20 _____	
	Signature of Notary Public
	Commission Expires
	Typed or Printed Name
	Street Address
	City, State and Zip

WARNING: IT IS A FELONY TO FALSIFY INFORMATION ON THIS DOCUMENT. THE PENALTY FOR KNOWINGLY MAKING A FALSE STATEMENT ON THIS FORM OR FOR SIGNING A FORM WHICH CONTAINS A FALSE STATEMENT IS 2 TO 10 YEARS IMPRISONMENT AND A FINE OF UP TO \$10,000 (HEALTH AND SAFETY CODE, CHAPTER 195, SEC. 195.003)